



BURNLEY BOROUGH COUNCIL STRATEGIC PLAN PROGRESS REPORT TO THE FULL COUNCIL

DECEMBER 7th 2022

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COUNCILLOR AFRASIAB ANWAR, LEADER OF THE COUNCIL

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PR1- We will contribute to the strategic direction of local, sub-regional and regional partnerships, and will position the borough for economic development investment.</p>	<p>Members will be aware via my recent email and previous reports to Full Council that progress has been made on developing the ambitious Lancashire 2050 plan.</p> <p>The aim of the evolving Lancashire 2050 is to bring the County's political leadership together around a shared vision, goals and priorities to help every resident live their best life.</p> <p>The launch of the Lancashire 2050 Framework took place to coincide with a Lancashire Day reception in the Palace of Westminster on 23rd November 2022. A delegation from councils across Lancashire attended the reception hosted by speaker The Right Honourable Sir Lindsay Hoyle MP.</p> <p>Our Lancashire 2050 framework, which you can view at www.lancashire2050.co.uk focuses on the needs and aspirations of our County's residents, placing people at its very heart.</p> <p>I should stress that Lancashire 2050 is a long-term plan, which is not dependent on local government reorganisation.</p> <p>The plan sits above the work on developing a County Deal for Lancashire, where political leaders make the case to Government for more powers and resources with a collective voice.</p> <p>The plan highlights eight priority areas where collaboration across the County can unlock opportunities and growth to benefit all. The areas where we believe we can work together most effectively are:</p> <ul style="list-style-type: none">▪ Economic prosperity▪ Transport and infrastructure▪ Environment and climate▪ Housing▪ Early years and education▪ Employment and skills▪ Health and well-being▪ Communities and place <p>Developing a shared plan in this way, is recognition that there are some challenges we face and opportunities to</p>

seize that are bigger than any one institution. By all 15 councils working together we can deliver more than the sum of our parts and compete more effectively for national investment and development opportunities.

The framework document will now go forward to each individual council, so that Members can discuss the document in detail.

For Burnley, the document is planned to go to:

- **Scrutiny Committee on 11th January 2023**
- **Executive on 19th January 2023**
- **Full Council on 25th January 2023**

This will ensure every Member can discuss the framework document, which I always said will take place.

Moving forward, staff from different councils are also working together on developing Lancashire 2050 and more staff will be involved as the plans progress, with opportunities to innovate and collaborate in new ways and with new partners.

I will continue to ensure that you are kept updated on this work

Strategic commitment	Progress update
<p>PE1- We will work with partners to make the borough a place of aspiration, including supporting efforts to increase education attainment and skills development</p>	<p>I recently met with Jane Richards, the new Head at Unity College, and was really impressed with her experience and positive attitude to the challenges facing her school and I am confident that she will be a great addition to the secondary heads working in Burnley and will make a strong, positive impact, which will see even more future improvements at Unity College.</p> <p>Youth mental health The mental health support teams (MHST) in schools are now in their 2nd year and all trainees are now qualified.</p> <p>The MHST was tasked to provide prevention and early intervention strategies for improving mental health of children and young people within the school setting. The children can be moved to more support through group work, 1:1 intervention, low level support with an educational mental health support worker, or high-level cognitive behaviour therapy.</p> <p>Holiday Activities and Food Programme Over the Summer holidays 1310 children and young people took part in the HAF programme and attended a total of 8752</p>

sessions. Of these 1105 (84%) were eligible for benefit related free school meals.

There was a choice of 20 holiday clubs with a range of activities from football to stand up paddleboarding, forest schools and circus skills.

We also offered the CR8 programme, for young people aged 12 to 16, to choose their own activities such as swimming, mini golf, the cinema and bowling.

Additional activities this year included visits from the Burnley dinosaurs and the food nutrition bus.

A full report on HAF Summer 22 is available.

COUNCILLOR SUE GRAHAM, DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES AND PERFORMANCE

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL5- We will prepare and deliver a new Climate Emergency Strategy.</p>	<p>I am pleased to advise that we have successfully recruited to the position of Climate Change Officer. The postholder will commence her position with the Council in January.</p> <p>I would like to highlight the funding bid that Calico has made to DHLUC's Social Housing Decarbonisation Fund bid to improve the energy performance of 500 homes over the next 3 years. I do hope that it is successful as it will support our most vulnerable residents with their bills as well as decarbonising Calico's housing stock.</p>

Strategic commitment	Progress update
<p>PF1- We will manage our contract with Liberata robustly, so it delivers value for money and good services.</p>	<p>In Q2, the average number of days to process benefits new claims and change of circumstances was 2 days against a target of 9. In Q2 last year, Liberata achieved 2.9 days. The latest available data for comparison with other areas is from Q1 22/23 (this measures housing benefit processing only) and shows that Burnley's housing benefit processing time overall was 3 days. This was the fastest in the North West, where the average time taken was 8 days.</p> <p>However, Liberata is preparing a further remediation plan to improve speed of pick up in the contact centre. In Q2, against a target of 80%, 64% of calls answered within 20 seconds. However, the caller abandonment rate was on target, at 4%. There are signs of improvement. As at close of business on Friday 18th November the contact centre's month to date achievement for November 2022 was 70.6% calls answered on time with an abandonment rate of 3% (target is 5% maximum).</p> <p>Other targets in IT and HR have been achieved in the last quarter.</p>

Strategic commitment	Progress update
<p>PF2- We will adopt a Medium Term Financial Strategy that will put the Council on a sustainable financial footing. This strategy will set the framework for preparing annual budgets, ensuring the annual budget strategy is set within the context of the longer-term outlook.</p>	<p>Revenue Budget</p> <p>The Council has reported a projected net overspend of £89k at the end of quarter 2 for the 2022/23 financial year. This has reduced from the net overspend of £149k reported at the end of quarter 1 and is in line with the financial position in previous years. We expect to balance the books by the end of the financial year.</p> <p>The Medium-Term Financial Strategy for the period 2023/26 was updated and reported to Full Council in September 2022. The updated MTFS has identified a potential budget gap of £2.3m over the 3-year period. A number of savings proposals have been approved with the remainder to be recommended for approval in February 2023 once the outcome of the provisional budget settlement is announced in December 2022.</p> <p>Statement of Accounts</p> <p>The Council published its draft Statement of Accounts by the extended deadline of 31st July 2022. Grant Thornton, the Council’s external auditor, have completed their audit and presented their audit findings to the November 2022 meeting of the Audit and Standards Committee where they were approved. Grant Thornton is continuing their annual Value for Money review of the Council which will be reported to the January 2023 meeting of the Audit and Standards Committee.</p> <p>Council Tax Support and Universal Credit</p> <p>The number of new claims submitted in the twelve months has increased by around 20%. However, the number of claimants in receipt of council tax support has reduced by 4.6% over that period. As at the 1st November 2022, the number of claimants in receipt of council tax support was 9,861, compared to 10,314 at the same date last year.</p> <p>Council Tax and Business Rate Collection Rates</p> <p>It is estimated that business rates collection rates for 2022/23, up to the 31st October, are on target to achieve 97.5% for the year. Council tax collection rates are 0.7% below the target of 94.5% for the year. As at the 31st October, collection rates for council tax and business rates were 61.12% and 68.83% against targets of 61.79% and 64.40% respectively.</p>

<p>Strategic commitment</p>	<p>Progress update</p>
<p>PF3- We will develop our digital strategy, so that more residents transact with us online and we will continue to deliver services more efficiently.</p>	<p>Earlier this year, a pilot group of councillors tested a new way of reporting jobs using the Love Clean Streets app on their mobile. Love Cleans Streets is the only app recommended and supported by Keep Britain Tidy. The pilot went well, so it is now available for all members and local residents.</p> <p>The app makes reporting to streetscene, greenspaces and LCC highways easy and also ensures better use of staff time because reports are handled in a much more efficient way than phoning, emailing or reporting jobs in person at the town hall or at the contact centre</p> <p>The Love Clean Streets app can be downloaded for free from your mobile device's app store. Google Play Store Apple iTunes Store . Around 85% of adults have a smart phone.</p> <p>All streetscene and greenspace jobs can still be reported through the contact centre or through the website.</p> <p>To help manage jobs efficiently, councillors are being encouraged to use the app if they can, to make requests on the resident's behalf. Using the app ensures officers get the right level of detail. It also means councillors can give the resident an update on the status of the job because as soon as it is resolved, you will be alerted via the app. While the app gives the best experience, you can still report jobs online through the council's website.</p>
<p>Strategic commitment</p>	<p>Progress update</p>
<p>PF4- We will deliver our Organisational Development strategy, ensuring we plan for the structures and capabilities that the organisation needs, and empowering our workforce to deliver the objectives of the Strategic Plan. This will include embedding hybrid working patterns where this improves productivity.</p>	<p>Members will note that the Council's Organisational Development Strategy was renewed in October. An integral part of the OD Strategy is the Council's Talent Management Programme which is due to be relaunched in the New Year. Carbon Literacy Training is continuing for all staff. Carbon Literacy Training has been delivered to the first tranche of Members with further training planned in the coming months. We hope to make an application for the Carbon Literacy Silver Award in the New Year.</p> <p>There have been a number of incorrect suggestions regarding the total cost of Carbon Literacy Training for all staff and Members. I would like to clarify that the total cost for training all staff and Members is not expected to exceed £25,000.</p>
<p>PL6- We will invest in our heritage assets for the benefit of this, and future, generations.</p>	<p>Town Hall Stone works</p> <p>The majority of the stone works have now been completed issues and the scaffolding has been removed from the front of</p>

the building. The final costs of this scheme are on track to remain within the approved budget.

Council Chamber

An outbreak of dry rot was identified in the Council Chamber earlier in the year. A specialist was appointed to undertake an assessment and cost of the works required to rectify the issue. During the inspection works some structural issues were identified in the roof space and a structural engineer is liaising with the specialist to agree the schedule of works required. An update will be provided on cost and timelines once the final reports have been received.

COUNCILLOR MARGARET LISHMAN, EXECUTIVE MEMBER FOR HEALTH AND WELLBEING

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PE4- We will work on the wider determinants of poor health and will keep residents informed about changes to health services and how to access them.</p>	<p>Burnley Together</p> <p>During Q2, the total number of inbound contacts through calls and emails/ messengers were 2,718 with the number of new users contacting the hub with 344 first time users in the last period. The Burnley Together contact centre ‘checks in’ with over 50 potential vulnerable residents on a regular basis.</p> <p>In partnership with Burnley FC in the Community, in the last quarter Burnley Together have provided 1,209 food parcels supporting 1,638 adults and 1,024 children and an additional 83 emergency food parcels. On average 45% of the customers are on their 1st or 2nd food parcel, with only a very small percent of individuals reaching 9 or 10. Those who are on more than 10 parcels are currently receiving support from one of the link workers/ case management team. Although there has been a slight increase in August, generally the demand for food parcels had been decreasing. It should be noted that the significant reduction correlates to the opening of the Community Grocer model in Burnley. We would anticipate this to be continued as we are able to transition people to the Community Grocer model. The Community Grocer, which was recently visited by the Director of Public Health, has been a great success. It has</p>

reduced foodbank reliance generally, but specifically in the neighbouring communities of southwest Burnley. It has seen an explosive growth since it opened its doors in April, with currently over 1,500 members from across Burnley using its services. In partnership with Calico, the Life Church and BFC in the community, the Council is supporting the creation of a new grocery in Burnley town centre. The new shop will also house other support services through Burnley Together.

Over 20 community buildings are opening their doors as part of the warm spaces network in Burnley. The county council has developed a new small grants scheme that will allow organisations in the Voluntary, Community, Faith and Social Enterprise (VCFSE) sector, as well as for parish and town councils, to create or improve their warm space offer in their local community. Grants of up to £500 will be available through a simple application process.

The Burnley Together Christmas appeal is well underway. Permanent donation points for toys and food located at: Tesco Burnley, Tesco Padiham, Asda Burnley, The Calico Group Croft Street and the Community Grocer at Valley Street.

Burnley East & West Primary Care Networks are asking for donations of warm clothing in a new and good condition, to help people stay warm this winter. All GP Surgeries in Burnley will be accepting donations until 14th December with the 'warm parcels' being distributed via local foodbanks.

Mental health

In July, Lancashire and South Cumbria NHS Foundation Trust announced a new way to access mental health services in East Lancashire. Residents from across East Lancashire. The new service can be accessed through a new freephone number – 0800 013 0707 – to help improve access to urgent or general mental health support, 24 hours a day, seven days a week.

PL4- We will implement our 2015-25 Green Space Strategy.

Towneley Hall

The repair contract commenced on schedule in late October. The contractor, Historic Property Restoration Ltd is currently setting up the site compound in the quadrangle and erecting scaffolding over the great hall, which will include a temporary roof.

Work to replace the great hall roof and rebuild the upper sections of outer wall of the hall will commence in January.

Scaffold tours are currently being organised and members will be advised as soon as the dates are set. The tours will allow members a unique close-up view of the ornamental plaster ceiling in the great hall and to the roof above.

From January the Regency rooms and long gallery will be closed to the public, leaving only the North wing open and consequently Hall admission charges will be reduced by 50%.

The public are being informed about the works using display information outside the Hall and updates on the Towneleyhall.org website.

An Expression of Interest has been submitted to the National Lottery Heritage Fund for a programme of work that will complement the repair programme by improving access and toilet facilities, increasing opportunities for income generation, re-decorating and re-interpreting parts of the Hall affected by the building works, etc. A decision on whether we can proceed to the next stage is expected in the new year.

Stables Cafe

The re-slatting of the stables café roof has now been completed and the contractor is waiting for a period of dry weather to complete re-painting of the GRP roof to the café extension.

The new tenants, Deep Beat Entertainment Ltd are expected to commence refurbishment of the café in the new year, with the refurbishment of the café being undertaken by a local contractor. Displays informing park users of progress will be put up in the windows of the café.

Parks & Green Spaces

Towneley Bonfire

This year's sell-out bonfire & firework display was a big success with 6,000 people enjoying a bonfire, (expertly lit by the Mayor), and spectacular fireworks. Income from ticket sales and sponsorship covered the £28,500 cost of staging the event and ticket prices were kept low at £3.00 & £3.50.

The Towneley Bonfire was one of approximately 90 events that were held in Burnley's parks this year, ranging from small community and sports events through to major events such as the Retro & Wileout music festivals and the successful Classic car show, organised by the Rotary Club, which this year attracted more than 430 entrants.

Padiham Greenway

Whilst the Greenway bridge remains closed, Sustrans Ltd are continuing to engage with the Coal Authority, which has received and is reviewing the engineering report from Sustrans.

Officers of the Council are in regular contact with Sustrans and the next update meeting takes place 5th December

Worsthorne Recreation Ground

The installation of electrical and water connections to the Fulfilled Colts club house are due to be completed by early December, with the work being undertaken at no cost to the club by local contractors and the housing developer Boys Ltd.

Once the connections are made work to refurbish the club house will take place with the aim of completing by early April.

Worsthorne parish Councillors are being kept updated on progress.

Play Strategy

Design work is progressing on the improvements to play areas at Memorial Park, Healywood Park, Clifton Street and Lockyer Avenue and the official opening of the refurbished Vanguard Park play area takes place on 2nd December.

Burnley's Playing Pitch Strategy

The draft PPS has now been signed off by the various sports governing bodies and Sport England and will be reported to Executive and scrutiny in the spring.

Contracts for the sport pitch improvements at Lockyer Ave playing fields and Queens Park are currently being finalised by the Council's consultant, Sports Turf Research Institute Ltd and will be going out to tender in January.

Allotments

Work is underway to clear vacant allotment plots at Quarry Street, Heasandford and Reedley Hallows sites so that they are ready to be offered to new tenants. The size of plots is being reduced so that they are more manageable. The allotment association at Heasandford is developing a community allotment space.

Strategic commitment	Progress update
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PE2- We will continue to develop the leisure and cultural offer in partnership with Burnley Leisure.

Cultural Strategy

The New Cultural Strategy Manager, Charlotte Steels is now in post and has begun work to set up a shadow Cultural Partnership Board and to progress the draft Cultural Strategy and Action plan which will be ready for launch in late spring 2023.

Health & Well Being

Together an Active Burnley

The sport and physical activity action plan has been revised and updated as the Together an Active Burnley Action plan that runs to 2025 and will be implemented by the Active Burnley Forum, a new partnership that brings together 117 members from different organisations in Burnley to promote activity as a route to health.

The Active Burnley Forum has now co-created its vision for the borough of Burnley and things are underway with 3 great and locally owned place-based activity themes:

1. **Connecting:** Working together to influence the system that connects people.
2. **Development of the Burnley network.** To collaboratively raise the profile and importance of being active.
3. **Burnley – an Outdoor Town.** To create the culture and the place where being active is the easy option and activity flows through the town.

The importance of being active has been highlighted by a recent report into weight loss programmes across 12 Lancashire authorities. In Burnley 73.4% of the adult population is classed as overweight or obese, significantly above the England estimate of 63.5%.

COUNCILLOR JOHN HARBOUR, EXECUTIVE MEMBER FOR HOUSING

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL2- We will improve the management and condition of rented accommodation.</p>	<p>Selective Licensing Selective Licensing: Trinity, Queensgate with Duke Bar, Gannow and Daneshouse & Stoneyholme areas 2019-2024</p> <p>The total number of properties that are required to be licensed is 2502 across all four designation areas. This figure has increased slightly in the last month and we are working to secure applications for licenses /exemptions from owners of newly identified licensable properties. 2113 (84%) are currently licensed with a further 92 in the process of being granted.</p> <p>Action is being taken for those licensable properties where we have not received an application. A total of nine civil penalties have been served for the failure to apply for a licence.</p> <p>The interim management order for a property in Trinity remains in place; the Council is successfully managing this property as there was no reasonable prospect of it becoming licensed.</p> <p>Work continues to ensure those properties without satisfactory management arrangements are supported and encouraged to improve. If this is not achieved refusals will be issued. Nine licenses have so far been refused; a further four have had an intention to refuse served and decisions will be made following considerations of representations from the applicants.</p> <p>The licensing team is also continuing its series of Area Audits across the designations, having recently completed audits of the Herbert/Pritchard/Grange Street area of Trinity and the Colne Road area of Daneshouse. Full reports of these and previous audits will be available on the licensing pages of the Council's website in due course. Our next audits will take place in the Green/Mark St area of Queensgate and the Woodbine Road/Oak Street area of Gannow.</p> <p>Selective Licensing: Burnley Wood with Healey Wood and the Leyland Road area 2022-2027</p> <p>The designations for the above area came into force on 21st July 2022. Since this date we have received 430 applications (49% of licensable properties). A significant number of applications were submitted in the weeks prior to 21st October (the deadline provided to landlords to apply). The licensing team continue to work on processing</p>

	<p>incoming applications and supporting landlords to ensure they are compliant.</p> <p>Private Rented Disrepair Since the start of April 2022, the Council has received 220 new disrepair complaints from private rented sector tenants. The Enforcement Team has a current caseload of 215 open/ongoing private rented sector disrepair/proactive inspection cases, which includes planned housing inspections.</p>
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Strategic commitment	Progress update
<p>PL3- We will work with partners to improve quality and choice in the borough's housing stock, and reduce the blight of empty properties</p>	<p>New Homes</p> <p>New properties continue to come to the market across the borough offering residents a broad choice of homes and locations. McDermott Homes are progressing well with their development at Kiddrow Lane with 90% of homes either sold or reserved. Gleeson Homes are in a similar position at their site off Manchester Road in Hapton with 80% of homes sold or reserved and Miller Homes are approaching 50% of their homes sold or reserved at Red Lees Road. All new housing developments are proving popular and selling well.</p> <p>The land at Brownside Road Worsthorne is now well underway with the first phase of properties released for sale with 5 homes currently sold or reserved. This development will see 18, 3 and 4 bedroom family homes offering buyers a rare opportunity to acquire a new build property in this popular aspirational location.</p> <p>McDermott Homes have started on the land at Harrogate Crescent, the former Isaac Centre site, that will see a disused building demolished to make way for 44 family homes and Barretts Homes secured planning permission for their site off Rossendale Road in June this year to develop 87 2, 3 and 4 bedroom homes, 31% of which will be detached dwellings.</p> <p>Calico's latest development at the land off Sycamore Avenue is now almost complete with the final handover due by the end of next week bringing forward 22 family homes and 12 apartments for affordable rent. As expected, demand has been very high in this popular location.</p> <p>Calico continues to press ahead with their development programme and are now onsite at Kinross Street developing 61 new homes for affordable rent that will see 58 2 and 3</p>

bedroom family homes and 3 bungalows. It is expected that the first homes will be ready for occupation by summer 2024.

Calico's extra care development at Burnley General Hospital is well under way with the demolition of the old buildings now complete and the site remediation progressing well, preparing the site for the construction of 93 extra care apartments expected to be ready late summer 2024.

Empty Homes Programme

So far this year, we have had 16 enquiries regarding loans. Information regarding the loans and the new maximum of £25k went out in the Selective Licensing newsletter to landlords.

The compulsory purchase programme is progressing with a further sixteen properties being approved for CPO at the October Executive.

The six renovations for the Governments Rough Sleeper Accommodation Programme are underway renovation as well as a further three properties.

Properties continue to sell well with two currently on the market.

The facelifting schemes have started on site at Wytham and Albion Street and are progressing well. The works to the rears of Windsor and Ivory will be tendered in January 2023 with a few to starting on site in March 2023.

Strategic commitment	Progress update
<p>PE3- We will continue to work with partners to provide necessary support systems to reduce homelessness and to end rough sleeping in the borough.</p>	<p>We continue to accommodate rough sleepers and homeless households who have a connection to the borough. We have 16 ABEN (A bed every night) accommodation spaces in the Borough providing accommodation and support for people sleeping rough or at risk of sleeping rough. The housing needs team manage an additional 13 temporary accommodation units making a total of 29 housing units within Burnley with the flexibility to accommodate both families and single people. We also have access to a small B&B in Burnley if all our accommodation is full. We keep the demand and supply of temporary accommodation under review and have recently been successfully awarded just under £275,000 through the Governments Rough Sleeper Accommodation Programme to provide 6 units of supported move on accommodation for homeless people who have a history of rough sleeping. A homeless support and resettlement officer will provide support in the accommodation to enable a positive move on into long term sustainable settled accommodation. The first unit will be</p>

available from January 2023 with all six being available before 31st March 2023.

Agreements are in place with Gateway to provide additional emergency spaces to assist with cold weather provision through to 31st March 2023. The cold weather provision will be activated, and accommodation provided on a nightly basis when the temperatures are predicted to be zero or below for three consecutive nights.

Between 1st April 2022 and 31st October 2022, we have placed 107 households into temporary accommodation. We currently have 225 active cases for either homelessness prevention or homelessness relief. We continue to refer into the changing futures programme to assist people with multiple and complex need and the rough sleeping navigators and housing needs team work with the service users to support and help them secure stable and sustainable accommodation.

COUNCILLOR SHAH HUSSAIN, EXECUTIVE MEMBER FOR COMMUNITY AND ENVIRONMENTAL SERVICES

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL1- We will implement a range of initiatives to maintain a clean, safe, attractive and environmentally friendly borough. This will include community engagement and cleansing in 'hotspot' areas</p>	<p>Waste & Recycling Services</p> <p>The Love Clean Streets App is now live. Its fast and easy to use and Members and Residents are encouraged to use this to report and track progress of environmental issues concerning; flytipping, littering, Dog Fouling, overflowing dog bins and graffiti.</p> <p>The Recycling Calendars are currently being delivered across the borough. All households will receive their copy by the 16th of December. As Christmas Day and New Year's day both fall on a Sunday and Boxing Day falls on a Monday there will be no changes to the schedule collection days over this festive period.</p> <p>We are currently writing to all rural properties (approx 500) to provide support to tackle the excess waste. Rural properties are entitled to approximately 5 black bags per fortnightly collection (same as the regular collection). We have included their collection calendars (due to go out Monday 28th November).</p> <p>Garden Waste Subscriptions are now closed for 2022/23 collections. We received 9,182 subscriptions, 76% paid online. The last collections before the winter are 5th December and 12th December, depending on the collection week. These rounds re-start in March 2023. New subscriptions will open in February 2023 for collections starting May 2023.</p> <p>Real Christmas trees can now be booked for Collection on Monday 9th January 2023 either online https://burnley.gov.uk/christmastrees or via the Contact Centre.</p> <p>Environmental Enforcement</p> <p>Enforcement work continues to be delivered across the Borough by Council Officers and in partnership with our environmental enforcement contractor. The Council's response is very effective in linking with residents to determine the priority concerns and hotspots to be tackled.</p> <p>Social media and publicity continue to be issued by the Council to raise awareness of our campaign aimed at tackling persistent dog fouling offenders. The number of FPN's issued over the last 3 months are;</p> <p>September, October, November 2021 - 328</p> <p>September, October, November 2022 (to date at the time of writing) - 530</p>

Residents continue to be encouraged to report incidents and intel for investigation. The Council has established a pilot Enforcement and Engagement Officer post and this role has proven successful in linking with residents, door knocking and undertaking community engagement work to promote key environmental work to community groups, residents and large employers across the Town. Recent work with other Council Colleagues has been undertaken to support Boo Hoo in raising awareness across its workforce of key environmental and household waste and recycling services.

The Council's current enforcement contract is due to expire at the end of June 2023 and Officers will be making recommendations to Members in the New Year.

Electric Vehicle Charge Points

Fast EV charge-points (aimed at residents without off-street parking) - design layouts have been agreed for each site and work is underway to complete the contract and seek permissions as appropriate. The off-street parking sites have been chosen to satisfy a best fit on the grant criteria coupled with the potential for wider usage.

Pavement Licences

There are currently 8 pavement licences in place, all of which expire 30/09/2023. There is an expectation that the new legislation will be implemented before that date, putting the licensing arrangements on a permanent footing. Some businesses continue to occupy the highway with furniture without a current licence, and these have been referred to Lancashire County Council.

CSP performance

October showed a 13.9% reduction in ALL CRIME from September. This is the highest percentage decrease in Lancashire. This includes a 15.2% reduction in Domestic Burglary, 7% reduction in Shoplifting, 19.9% reduction in Domestic Abuse related offences, and a 12.2% reduction in offences classed as Violence Against the Person. There was also a 5.8% reduction in ASB, and figures are now comparable to pre-covid levels. Youth ASB in October was 18.1% less than in September and 4.1% less than October 2019.

Town Centre

The Town Centre Public Space Protection Order (PSPO) has been renewed and is now in place for the next 3 years. The Order will be managed via the Council and key partner's Multi-Agency Tasking and Co-ordination Group (MATAC) and the subgroup that manages town centre community safety issues. The new order will provide tools to partners to deal with ASB and nuisance behaviour in the town centre.

Council officers and the police have developed a protocol to manage the enforcement of the Order and progress will be reviewed on an ongoing basis and updates will be provided to Members.

Domestic Abuse

25th November marks International White Ribbon Day which raises awareness of issues around domestic abuse and gender violence. The date also marks the start of the 16 Days of Action and the Council, with local partners including Burnley FC, will be taking to social media to raise awareness of the subject.

CSP Communications

The Council and key partners will promote the town's annual Christmas community safety messages to provide guidance, advice and sign-posting to ensure a safe festive period is enjoyed by All.

Rowley Reservoir

The Council has landowner responsibilities for 1 reservoir in the Borough and this is Rowley. Following the Todbrook Reservoir incident in 2019, the responsibilities in place have been reviewed. Government Reservoir Inspectors have just completed the Section 10 (once every decade) and Section 12 (annual) assessments in compliance with the 1975 Reservoir Act and The Institution of Civil Engineers Prescribed Form of Record for a High Risk, Category C reservoir. The Emergency Flood Plan for Rowley Reservoir, in accordance with Ministerial Direction, has been completed and approved by The Environment Agency and the Department for the Environment, Food and Rural Affairs.

Christmas Decorations

All the Christmas decorations in Burnley, Padiham and the Parishes are in place and ready for the following switch-On dates;

Burnley Saturday 19th November 2022

Padiham Saturday 26th November 2022

Worsthorne Friday 2nd December 2022

Hapton Monday 5th December 2022

Other Parishes generally with the Burnley or Padiham dates.

COUNCILLOR MARK TOWNSEND, EXECUTIVE MEMBER FOR ECONOMY AND GROWTH

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PR2- We will proactively support the borough's businesses to innovate and expand, and make the borough a natural choice for business relocation.</p>	<p>Business Support The Business Team are currently working with 43 live enquiries for companies looking to relocate into the Borough or expand within. There is very limited supply currently in the local property market providing limited options for businesses. The 10th Burnley Business Week was completed in late September with 23 events taking place across a range of topics. There were 175 attendees across the events with very positive feedback received from businesses.</p> <p>Vision Park Vision Park remains at 100% occupancy with a waiting list for units should any become available.</p> <p>Padiham Town Hall Business Hub The final fixed office was recently occupied by Age UK. All fixed offices are now fully occupied and there have been 3 new members for the Co-Working space. There are now 31 people working in the office space, as well as bringing the building back into use this generates extra footfall in the town centre.</p> <p>Burnley Brand and Burnley Bondholders 3,600 copies of InBusiness Burnley Magazine have been distributed to businesses, and business hubs in and around East Lancashire. This publication is popular and promotes Burnley as a desirable place to work and invest, showcasing our wide-range of sectors. This edition is a place brand and Burnley Business Awards special.</p> <p>Burnley Week Business ran on 26th September and during that week there was the first ever Burnley Bondholder event during business week. It consisted of a panel of business leaders, held at Crow Wood, who discussed topics including staff loyalty, recruitment and retention and post-COVID recovery.</p> <p>On Thursday 6th October the second COFFEE + COLLAB bondholder event took place at The Landmark, in partnership with Barclays Eagle Labs, to discuss the challenges and positives around exporting from Burnley across the globe. COFFEE + COLLAB is a new bondholder event where businesses meet for an hour a month to share best practice and seek advice about a particular topic. It launched in</p>

September in response to bondholders wishing to seek out peer-to-peer advice in a smaller forum.

On Friday 21st October, around 100 Bondholders attended a collaboration bondholder event at Safran Nacelles, in partnership with Businesswise Solutions, to discuss how the latter has helped Safran on its journey to become greener. Bondholders were given a tour of the vast site and learnt what the aerospace company has put in place so far, as well as its future carbon net zero plans.

The 2022 sector and #madeitinburnley video series launched on 31st October and has now concluded. Three sector videos were published – Education and Training, Rural and Agricultural and Retail, Tourism and Hospitality. Also five Burnley professionals were interviewed for the #madeitinburnley video series. Both video series showcase the borough’s sectors and talented people who work here.

Since last full council there have been 27 pieces of positive news on Burnley.co.uk and 7 on burnley.social. Burnley has featured in 506 pieces of online, print and broadcast news with a combined AVE of £585,000 and reach of 239 million. Burnley.co.uk’s social media posts have had 1.2 million impressions (this is the number of times our content is seen in social media feeds). Social media followers increased by 1%, with LinkedIn, Twitter, Facebook and Instagram at a combined 20,505. For burnley.social, social media followers increased by 0.8% over the period, with Twitter, Facebook and Instagram at a combined 5,369.

Strategic commitment	Progress update
<p>PR3- We will deliver the Town Centre and Canalside Masterplan, and strategic projects in Padiham Town Centre.</p>	<p>Burnley Town Centre Burnley Business Improvement District The BID continues to work towards delivering its goals to create a vibrant town centre with a programme of events, to support town centre businesses to start up and grow and to make the town a safer place for businesses and visitors. A river clean up took place where the BID, volunteers, Ribble River Trust and Burnley Council collected and disposed of 20 bags of rubbish. At the RHS In Bloom Awards The BID won ‘Best BID in the Northwest’ for its work alongside the Council’s Green Spaces team, including flower baskets, wild flower gardens, herb growing initiative, (With the Lower St James Street HAZ) and tree giveaway to the public. The BID delivered the Christmas lights switch on event 19th November which is the start of a programme of events over the festive season. The BID has also funded the addition of</p>

two new programmable trees in town square over the Christmas period.

The BID continues to support the Artisan Market and the last market this year was held on 3rd December.

Pioneer Place

Work on site has continued to progress to programme.

The steel works have been completed.

Work on the roofing and cladding to the cinema unit has been substantially completed. Internal work to the cinema has also progressed well.

Agreements for lease and tenants' specifications on all five units are at a very advanced stage.

Handover to the Council of the part of the car park next to Primark took place on 7th October and the car park is operating well.

Charter Walk

Footfall Year to Date (Jan to October) is up by 28% compared to the same period last year. The council's property managers carry out monthly surveys of tenants. During October most traders reported positive trading despite difficult headwinds.

The Centre has won a number of awards over the last few months. The Budding Burnley Allotment project won an Outstanding Award at the Britain in Bloom North West Awards and more recently a Green Apple Award.

The Centre also won a SCEPTRE (shopping centre award) for diversity and inclusion. The judges were impressed with Charter Walks commitment to becoming an inclusive shopping centre with particular focus on Autism. The Centre manager, Debbie Heron, won Shopping Centre Manager of the Year, Medium Centre award.

Building on the centre's commitment to inclusivity, work is currently being undertaken to create a Sensory Garden on Chancery Walk, part funded by the Business Improvement District.

Burnley Market

Burnley market continues to offer a trading place for traders with incentivised rents for new products. The opportunities are being promoted via social media using 6 videos of our traders who we have supported over the last 12 to 18 months.

10 leases have been renewed from the end of September to the 21st November 2022.

Footfall is fairly static except during half term week where footfall increased by over 2000. The food court area continues to be extremely popular with the public and continues to cater for a diverse range of people.

Lower St. James Street Heritage Action Zone

Renovation works to 143 Lower St James's Street are now complete. Works to other properties are due to start within the coming months which include reinstating a traditional shop

fronts and windows. Progress has been delayed due to contractor capacity.

Several heritage workshops and training events have taken place to educate property owners and agents on repairs and maintenance and traditional conservation skills. Following on from the Heritage workshops a Caring for your Heritage Property Pocket guide has been designed to help with future maintenance and how to avoid issues on heritage properties. There has also been a programme of events to engage the local community to understand the local heritage and increase footfall on the street.

The HAZ Website (burnleyhaz.org.uk) continues to be updated and has seen a significant 94% increase in new visitors. The HAZ social media pages are encouraging visitors from all over the Northwest with attractive content.

The Cultural Consortium have been delivering a variety of exhibitions and events in the Pop-up Shop at 117 St James Street, including a book launch of Stacey Orr's Saturday Girl about town Project.

Town 2 Turf

The preferred design, including junction layout, has been agreed and compliance checks undertaken by LCC. A public engagement event about the proposed works took place on the 17th Nov supported with opportunities to engage on-line via the Council's web site. The main construction works are expected to commence in Jan 2023 and some earlier packages of works including tree removal and installation of anti-terrorism measures around the football ground are being planned from late November 2022.

Padiham Town Centre

Town Centre Management

The Padiham Town Centre Officer has continued to support local businesses. They have developed and maintained regular day-to-day communication and dialogue, to understand their needs and has provided support with signage/rental grant application processes.

The officer has assisted and planned local events that have encouraged increased visitors to the area. As well as promoting the town centre through engaging social media content and the Padiham Town Centre website.

The recent Halloween Trick or Treat Trail event in October involved 27 businesses and 3,000 children from surrounding primary schools. This will be followed by one of Padiham's largest events of the year, the Christmas Light Switch On – 26th November.

Padiham Public Realm Works

Low-level planting within the northern node has been undertaken, an information stand about the artwork is to be installed. Following issues with the soil/mix used by LCC within the main town centre planters which has been detrimental to the trees and shrubs, the Council's greenspaces team have relocated trees and are making arrangements for re-planting.

Padiham Townscape Heritage Initiative

The Padiham Townscape Heritage Initiative has brought £1.4m investment from the Heritage Lottery regenerating what was a rundown part of the town centre. An extension to the programme has been granted by the National Lottery Heritage Fund, and will run until Sept 2023.

9 building projects are complete and a further 2 are still on site, nearing completion. There are a further 2 projects in the pipeline including 12-14 Burnley Rd and 25-27 Burnley Rd – both are currently out to tender.

Working in partnership with the Burnley HAZ, a 'Caring for your Heritage Property' workshop was held in Sept at Padiham Town Hall including a walkabout of the TH project area, and a stone carving workshop took place in Oct. A steering group of local businesses and the town council has been working with Mid Pennine Arts to commission artists to design artwork representing local heritage and culture. Designs are under final draft development.

The Padiham TH was included in a Heritage Fund Away-Day which welcomed colleagues from the National Lottery Heritage Fund to Padiham. The away-day included tours and discussion of the Padiham and Bacup TH projects.

Strategic commitment	Progress update
<p>PR4- We will implement the Local Plan, delivering new housing, employment sites, and infrastructure.</p>	<p>Supplementary Planning Documents: The Planning for Health and Residential Extensions SPDs were adopted at the Executive meeting on 26 October 2022.</p> <p>Housing Land Supply Assessment: The required annual update of the 5-year housing land supply assessment was completed in October 2022. This assessment demonstrates a supply of deliverable housing sites equivalent to 10.1 years and includes information on the progress of all allocated sites, and all windfall sites with</p>

planning permission that are not yet completed. ([5-Year Housing Land Supply Assessment](#))

Maintaining a 5-year supply of land for housing is important to avoid the 'tilted balance' of the National Planning Policy Framework whereby the 'need' for housing can override local policy requirements and can for example allow poorer quality developments and development on greenfield sites outside of development boundaries.

Housing and Employment Sites:

The Planning Policy Team is very busy assisting colleagues in Development Control in assessing and securing amendments to planning applications for major housing and employment schemes, particularly those involving allocated sites.

Housing Sites:

Sites Under Construction:

Build-out continues at HS1/1 Former Hambleton School site (Valour Park, McDermott Homes - nearly 90% reserved or sold), site HS1/3 Former Blythe's Site (Canal Walk, Gleeson - c 80% reserved or sold), site HS1/8 Red Lees Road (The Calders, Miller Homes - over 46% reserved or sold) and site HS1/26 Land adj 250 Brownside Road, Worsthorne (Millers Green, Boyes Homes - 5 properties reserved or sold). Calico's development at site HS1/19 Land NE of Sycamore Avenue is due to complete later this year. Work has now started on Calico's scheme for 93 Extra Care flats at HS1/10 Land at Burnley General Hospital, and on the windfall site at Harrogate Crescent (McDermott Homes) (Ful/2021/0264) where early marketing has begun, with sales to start early in 2023.

The application on part of site HS1/4 Land at Rossendale Road (Barratt Homes) has now been approved following the signing of the Section 106 Agreement. Early marketing has begun, with a launch expected in Jan 2023 (Brun Lea Heights).

Applications and Approvals:

The application for site HS1/30 Land West of Smithyfield Avenue (Ful/2021/0274) was approved at Development Control Committee on 13 October 2022 subject first to the signing of a Section 106 agreement. An application has been received for part of site HS1/15 (Coronation Avenue, Padiham) for 19 affordable dwellings (Ful/2022/0514).

Strategic commitment

Progress update

<p>PR5- We will support UCLan’s expansion, transforming Burnley into a University Town</p>	<p>Newtown Mill Work has commenced on site including the erection of scaffold, extensive excavation of the surrounding site, strip out and foundations for the new steel frame. As part of the wider development of the Newtown Mill site, the Council is working with the Canal & River Trust (C&RT) to undertake canal towpath and access improvements between the aqueduct and bridge 129b to enhance links to the rail station and better integrate the UCLan campus with the canal. These works are currently out to tender by the C&RT and expected to commence in spring 2023.</p> <p>Community Listening Exercise UCLAN’s widening Participation and Public Engagement Team are undertaking Community Listening exercise in Burnley to learn what we can do more in making the University’s facilities, expertise and capacity available to community groups and to raise awareness of learning opportunities available at the campus.</p>
<p>PR6- We will delivery our COVID-19 economic recovery plan.</p>	<p>Employment and Skills Partnership As of September 2022, the overall unemployment rate in Burnley (all ages) is 5.5% compared to a Lancashire rate of 4% (all ages) these figures have been fairly static since April 2022. Partners of the Burnley Employment & Skills Group have worked together to develop an employment & skills offer for all age groups across Burnley under the Shared Prosperity Fund (SPF). SPF has allowed for new thinking, delivery and outreach/engagement models that work for Burnley and has very much been seen as an opportunity to do things differently.</p> <p>Youth Employment and Skills Hub (THRIVE) Between July 2022 and September 2022, the number of unemployed 18 – 24-year-olds who are actively seeking work in Burnley has risen slightly to 585 people or 9%. (July was 8.4% - 545 people) The Lancashire rate for 18 – 24 year olds in September 2022 is 5.2%, which has been fairly static since April 2022. A new employer liaison officer has been recruited by Calico Part of their role is to work with the Burnley Skills and Employment partnership to engage employers and increase the opportunities available for young people. A Big Breakfast event was held at the Thrive hub in conjunction with The Princes Trust and other partners. The aim was to network and refresh each other on services provided to young people. The event was also used as a forum to generate new ideas on how to engage with young people, particularly those who are the most dis-engaged and</p>

these ideas will be taken forward to the wider employment & skills group.

A new partner organisation has now joined the group and works from the Thrive hub on a weekly basis – Homelessness, Awareness & Prevention Interventions (HAPI) which is run by Safe space.

Shared Prosperity Fund

The sign off from DLUHC, of Burnley's Investment Plan, has been delayed and is now expected at the end of November 22.

Officers have continued to work with delivery partners to finalise their business case to receive funding.

The SPF will fund a range of business support and employment initiatives identified in the economic recovery and growth plan.